Community Reporting Form Quick Reference

Site Name: Site name or name of general area e.g. Fort Saint-Louis (site) or The Hawk beach (area)

Site Borden Number: alpha-numeric number e.g. BdCv-88

Date(s) Visited: when was the information collected?

Site Photo: photo(s) showing current condition of the main portion of the site and any changes to the site, in jpg file format

Site Cannot be Accessed: check if you are not able to physically visit the site area.

Site Cannot be Located: check if you are not able to find the site itself

General site description: what you see at the site, site environment

Updated Coordinates (if available): from a hand-held GPS or a GPS phone app

Where taken on site: where on the site the coordinates were gathered (if available)

Artifacts Visible on the Surface: check if artifacts are present

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Concerns and Site Changes (check all that apply)

Erosion/Site washing away: including erosion from water or wind

Flooding/Submergence: water covering a part or all of site

Wind Impacts/Tree blow-down: high winds have altered the site

Wildfire: fire has affected the site

Drought: drought conditions are noticeable at the site

Development/Construction: human interventions, including adding armour stone or tree cutting

Vandalism/Looting: metal detection or digging activity, graffiti, etc.

Concerns and Site Changes Terms:

Some Impact to Site: noticeable changes to the site

Significant Impact (major changes to the appearance or character of the site): major changes to the site

You do not need to check either box if the concern or site change is not happening at your site

Other Concerns or Additional Information: other information or more detail about site threats.

Reporter Name: name of the person filling out the form

Affiliation: reporter's community, heritage, or other group (if applicable)

Address: reporter's mailing address

Phone number: preferred contact phone number

Email: contact email address

Landowner/Local Contact Name: Name of landowner (if private land) or other community member familiar with the site (if applicable).

Address: land owner/local contact's address (if known)

Phone number: land owner/local contact's phone number (if known)

Email: land owner/local contact's email address (if known)

Remarks (comment on visible changes since past visit(s), additional information on site history, visible artifacts, etc.)

Use this section to add any other information about the site and the changes you are seeing

Additional images, site plan sketches, etc.:

Use this section to add additional photos or sketched maps of the site